

# Mark S. Hoffman, Esquire

## **PROFESSIONAL ASSOCIATIONS:**

Vice President of the Massachusetts Bar Association

1978-1979

## **PRACTICE AREAS:**

<u>Primary:</u> Personal Injury, Slip and Falls, Civil Litigation, Premises Liability, Defective Products, General Practice, Estates, Trusts, Probate Practice. (Additional information available upon request.)

#### ADR TRAINING AND EXPERIENCE:

Established & built a well respected law firm from the ground floor. Managed 6 attorneys and 6 support staff at peak. Full P&L responsibility; Responsible for new client development, marketing, advertising, staffing, case preparation and execution, billing and financial reporting; Direct functions pertaining to a successful law practice-conduct client interviews, perform research, prepare cases, mediate/ arbitrate/negotiate settlements and manage trial litigation; Represent clients in personal injury claims (slip and fall, premises liability, defective products, severe burns and motor vehicle accidents), municipal proceedings and real estates transactions.

## **EMPLOYMENT:**

Hoffman Law Offices	1972-Present
Hoffman & Schwartz	1967-1972
<b>EDUCATION:</b> Boston University School of Law, Boston, Massachusetts Brown University, Providence, Rhode Island Rivers County Day School, Weston, Massachusetts	1967 1964 1959

## **CIVIC ACTIVITIES:**

Walpole Scholarship Foundation, (charter member, 1984; President, 1988; Life Trustee, 1989-present); Mylod Civic Association (charter member, 1975; President, 1977); Norwood Hospital Corporation (1976-1980); Walpole Chamber of Commerce (1975-2001); Dedham Jaycees (charter member, 1970; Director, Internal Vice-President and President, 1970-1973); Overseer of Mt Ida College in Newton, MA (1973); Outstanding young men of America Nominee (1972); Numerous speaking engagements before schools, civic groups & religious organizations.

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